

Fourth Year B.Sc Nursing(Ayurveda) Degree Examinations, October 2014

Nursing Administration

Time : 3 Hours

Total Marks:100

- **Answer all questions**

Essays:

(2x10=20)

1. Define budget. List the principles of budgeting. Explain the role of nurse manager in budgeting.
2. Define records and reports. Enlist different records and reports maintained in college of nursing. Explain the methods of records and reports keeping.

Short notes:

(10x5=50)

3. Group dynamics
4. Job description of staff nurse.
5. Steps in curriculum development
6. Material management process
7. Legal and ethical issues in nursing
8. Selection and recruitment process of nursing students
9. Qualities of nurse leader
10. Types of evaluation techniques
11. State nursing council
12. Nursing audit

Answer briefly:

(10x3=30)

13. Methods of public relation
14. Physical requirement of general ward
15. Types of staffing
16. Professional organization in nursing
17. Principles of supervision
18. Orientation programme
19. Principles of discipline
20. Barriers of delegation
21. Programme evaluation and review technique (PERT)
22. Procedure manual
